

## Signing Into the Membership Portal

- Navigate to <https://northstargolfclub.com>
- Under the “Members Tab”, select “Member Area”
- Select the Membership Portal “Sign In” Button



Golf ▾ Membership ▾ Swim and Tennis Restaurc

Golf Membership  
NorthStar Community Golf  
Membership Special

Member Area **Login**



Member Portal

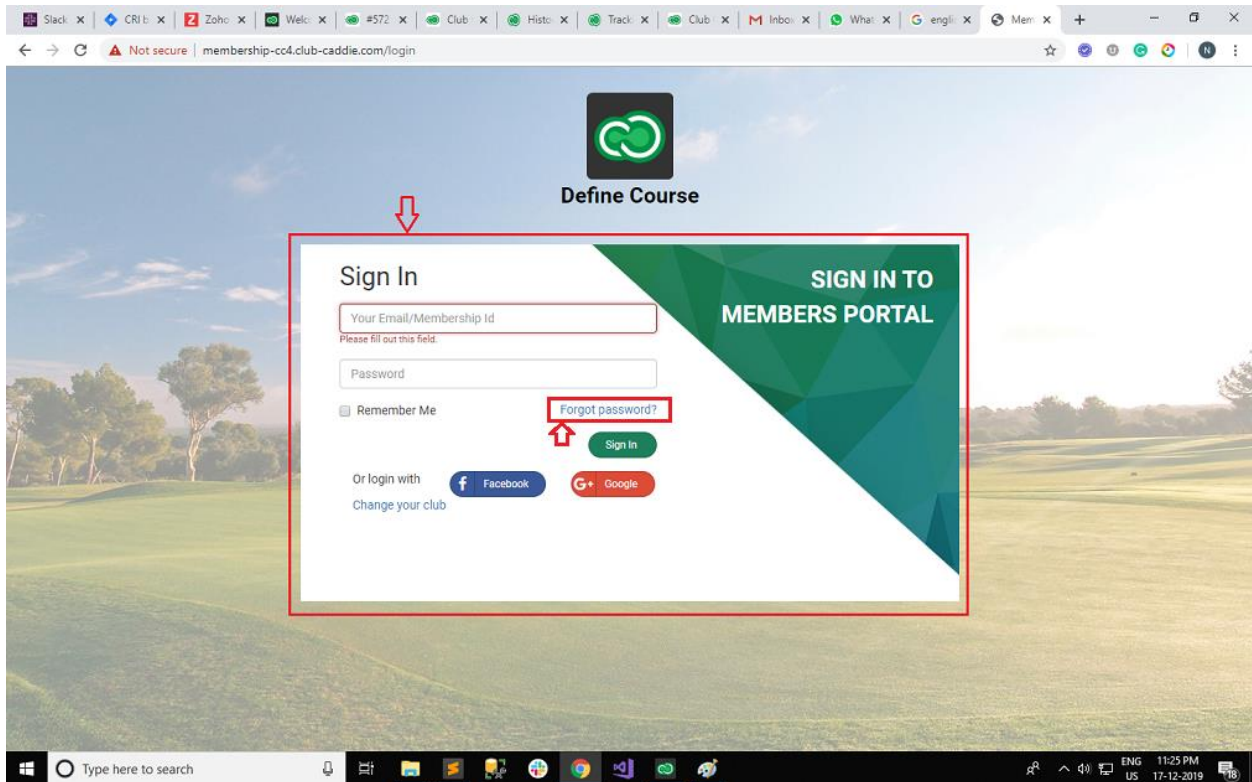
**Sign In**

Need help signing in? Click Here → [How to Login/Add Payment](#)

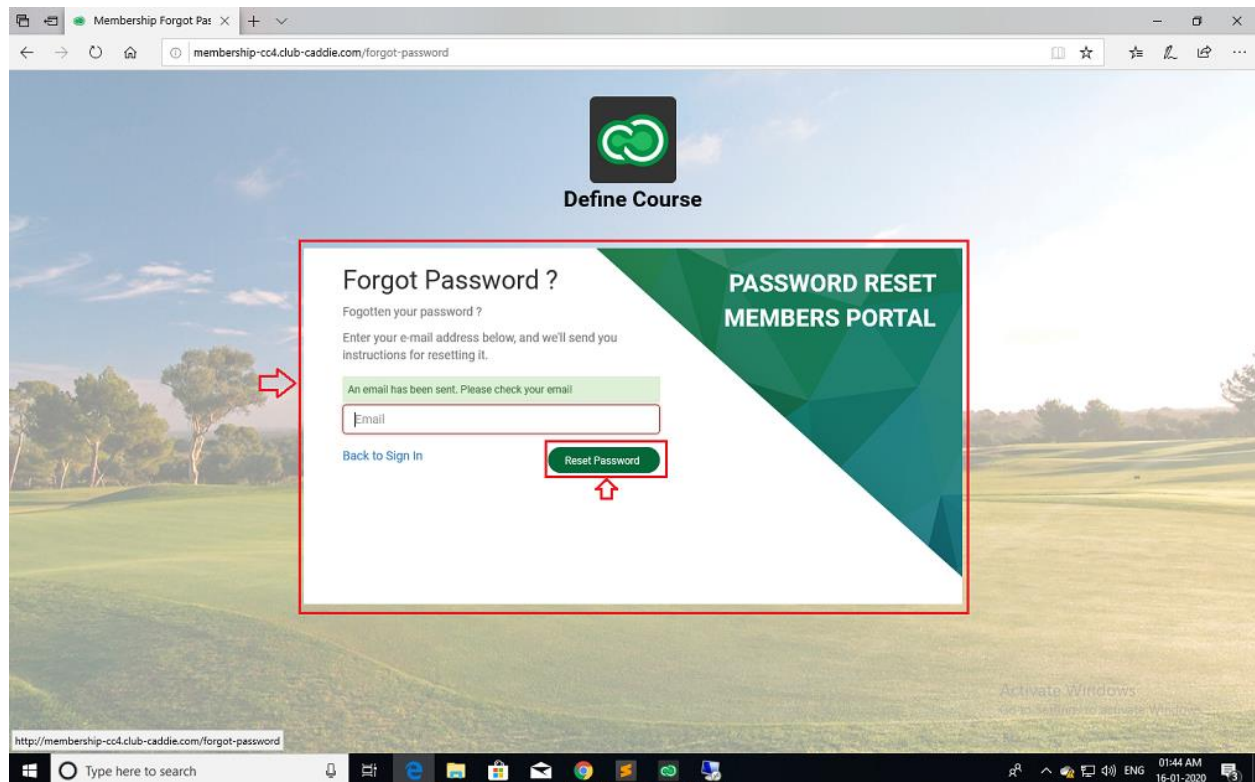
Member Tee Times

**Tee Times**

- On the next screen, enter the email address the club has on file for your membership account
- Select “Forgot Password” in blue above the Sign In button



Enter your email address again and select “Reset Password”



You should receive an email with instructions to reset the password for your account.

Reasons why you might not receive a reset password email.

- The email may be in your junk/spam folder
- The email you've entered is misspelled
- The email you've entered does not match the email the club has on file.

***If you're certain the email is correct and you've still not received the reset password email, please contact the club and the staff will be able to manually provide you with a password, and/or ensure they have the correct email on file.***

Once you've successfully secured a new password for the account, you can revisit the membership login page and sign in with your new password.

### **Adding a new payment method for membership billing purposes**

After a successful login, click on the "Set Up Auto Pay" from the left row of the window.

- To add a new credit or debit card click, on "Add new card". Fill all the info then click on "Add this card to auto pay". The card will be added to saved card.
- To add ACH Payment, click on "Add ACH Details" and complete all the info then select "Add Account".

# SET UP AUTO-PAY

- OVERVIEW
- BULLETIN BOARD
- VIEW / PAY INVOICE
- MINIMUMS
- PURCHASE HISTORY
- MEMBERSHIP ID USAGE
- PAYMENT HISTORY
- VOUCHERS
- BOOK TEE TIME
- ACTIVITIES
- EVENTS
- SET UP AUTO-PAY** ✓
- SETTINGS
- DIRECTORY

Saved Card

✓  
Add New Card

✓  
Add ACH Details

✓ Brent Miller

Edit

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